



COURSE DESCRIPTION AND CREDITS EARNED

For students in grades 9-12, who are using the *Short Form with Credit Evaluation* or the *Detailed Evaluation*, please fill out the required information below. Mail/forward forms one week before evaluation appointment to Mrs. Taylor:

Student's Name: _____ Grade _____

Parent's Name: _____ Phone # _____

E-mail: _____

SECTION 1:

- Did you fill out and send *this form* and your *Evaluation Worksheet* to Mrs. Taylor one week before your evaluation appointment? ___ Yes ___ No **If no**, fill out and forward. (*Evaluation Worksheet* can be found on web site under "Forms".)
- Did you write brief descriptions for **non-traditional** courses and for courses **not included** on Evaluation Worksheet? ___ Yes ___ No **If no**, include course descriptions and forward to Mrs. Taylor.

On a separate sheet of paper, did you list the credited courses you took this year and an explanation how you fulfilled the requirement for each subject, with credit earned? ___ Yes ___ No **If no**, see example below and forward to Mrs. Taylor.

For example:

Math:	Algebra II	Finished ¾ text	1 Credit Earned
History:	World History	120 Hours	1 Credit Earned
Elective:	Driver's Ed	60 Entries	.5 Credit Earned

- Are you keeping track of completed required subjects on a *High School Planning Form*? ___ Yes ___ No **If no**, copy off a *High School Planning Form* from web site (found under "Forms" link) and check off completed subjects.

SECTION 2: Please check off the diploma program of your choice:

___ Erie ___ PHAA ___ Mason/Dixon ___ Susquehanna Valley ___ Parent Issued
_____ Other ___ None

- Did you fulfill the requirements for your chosen program? ___ YES ___ NO

In addition to meeting diploma program requirements, did you meet PA homeschool law requirements? ___ Yes ___ No **If no**, to either of the above two questions- you can still be evaluated; however, you won't receive your evaluation until you complete, and forward, all required documentation to Mrs. Taylor.☺ (**No exceptions.**)

SECTION 3: If your diploma doesn't have guidelines, the following guidelines would be used in issuing credit. (According to Act 169, your English courses would include: reading, writing samples, evidence of grammar, and a speech.)

- *Completed 3/4 of a standard textbook or 120 Entries or 120 Hours= 1 Credit
- *Completed 3/8 of a standard textbook or 60 Entries or 60 Hours= .5 Credit
- Completed college course= 1 Credit
- A polished 2500 word research paper that is worthy of publication=1 Credit
- Passed AP Course of a score 3 or higher = 1 Credit

*If using a textbook, documentation must be from a text designed for a year's worth of study.

Reminders:

No documentation, no credit. (NO exceptions; please DON'T ask.) To receive credit, you must document the *entries* or document the *hours*.

If using a textbook, documentation must be from a text designed for a year's worth of study. (Completing 60 pages from a workbook **does NOT** constitute a .5 credit.)

Portfolio samples **must be** throughout the entire school year.